



WESTOP - Central Cal Chapter
Chapter Meeting
California State University, Monterey Bay
100 Campus Center
Seaside, CA 93955
December 4, 2009

Minutes

The December 4, 2009 WESTOP – Central Cal Chapter Meeting was called to order by President Ricardo Marmolejo at 11:07am.

I. CALL TO ORDER/WELCOME/INTRODUCTIONS

A. Ricardo Marmolejo welcomed everyone and asked that everyone introduced themselves.

B. Present:

| | |
|--------------------|-------------------|
| Ricardo Marmolejo | COS |
| Kristen Correia | COS |
| Norma I. Cuevas | CSU, Fresno |
| Bernardo Reynoso | CSU, Fresno |
| Jenny Robledo | CSU, Fresno |
| Kimberly Hughes | CSU, Fresno |
| Liliana Sánchez | CSU, Fresno |
| Mary López | CSU, Fresno |
| Martina Granados | CSU, Fresno |
| Susana Cruz | CSU, Fresno |
| Wendy White | CSU, Fresno |
| Sandra Fuentes | CSU, Fresno |
| Veronica Vargas | CSU, Fresno |
| Jenny Amaro | CSU, Fresno |
| Luis Morales | CSU, Fresno |
| Josie Casanova | CSU, Fresno |
| Cesar Velázquez | CSU, Monterey Bay |
| Blanca Melchor | CSU, Monterey Bay |
| Reynaldo Cuesta | CSU, Bakersfield |
| Santiago Uvina | MJC |
| Leticia Castillo | MJC |
| Aurelia González | MJC |
| Francisco Bañuelos | MJC |
| Arnold Melgar | NHU |
| Patricia Ahumada | NHU |
| Mike Osorio | NHU |
| Saira Canales | NHU |
| Ismael Serrano | UC Merced |
| Jamile Balli | UC Merced |

II. APPROVAL OF AGENDA

A. There was a **MOTION** by Jenny Amaro to **APPROVE** the December 4, 2009 Meeting Agenda

B. The **MOTION** was **SECONDED** by Cesar Velázquez

C. The **MOTION** was **APPROVED UNANIMOUSLY**

III. APPROVAL OF MINUTES

- A. There was a MOTION by Kristen Correia to APPROVE the October 9, 2009 Meeting Minutes. Meeting was held at University of California Education Center in Fresno, CA**
- B. The MOTION was SECONDED by Arnold Melgar**
- C. The MOTION was APPROVED UNANIMOUSLY**

IV. OFFICER REPORTS

A. TREASURER: Norma Cuevas, CSU, Fresno

- i. Norma: Report was submitted.
 - ✓ Norma: working on getting the bank statements sent to Fresno State.
 - a. Most current statements she has are from 9/1/09
 - ✓ Chapter's Quick Books are up to date as far as deposits and checks go, but still needs to reconcile previous fiscal years.
 - ✓ Total in the banks \$10,266.91
 - ✓ Total Profit and Loss from July 1 – December 3, 2009
 - a. Total Income: \$13,454.50
 - b. Total Expenses: \$9,012.20
 - c. Total Net Income: \$4,442.30
- ii. Petra Gomez, winner of the marble game has received a check for \$1,618.00.
 - ✓ Check was deposited on 10/20/09 into her bank account. The other half was deposited in to the CenCal account.
- iii. New Marble game total: \$27.00.

B. PRESIDENT: Ricardo Marmolejo, College of the Sequoias

- i. Ricardo: Report Submitted.
- ii. 2011 Conference – Las Vegas, NV: Rio All Suites Hotel
 - ✓ Cen Cal and Nevada Chapters possible hosts
- iii. 2012 Conference – Sacramento, CA: Hyatt Regency or Sheraton
 - ✓ Nor Cal chapter possible host
- iv. Discussion on Hawaii as possible site for 2013 or later conference.
- v. Mentor Program:
 - ✓ Would like to develop a mentor and mentee program within the chapter.
 - ✓ Meet and greet during the upcoming conference.
 - ✓ Interested people contact the president.
- vi. Leadership Development
 - ✓ WESTOP BOD/SC is currently working on a Leadership Development program for future president-elect.
- vii. Fairshare
 - ✓ Fairshare representatives will be working with Rey Cuesta (CenCal) to discuss strategies on meeting the goal set for each region/chapter
 - ✓ Each association that meets its goal will receive two free registrations for policy seminar.
- viii. Nominations:
 - ✓ Would like to open up nominations at the end of today's meeting.

C. VICE PRESIDENT: Cesar Margarito, Cal Poly San Luis Obispo

- i. Cesar: ABSENT
- ii. Cesar: Report not submitted
- iii. Membership: stands we have 26 paid members
 - ✓ Cal poly and Fresno have the most paid members.
 - ✓ If members are not on the list they should check with Cecilia Carbajal.

D. SECRETARY: Arnold Melgar, The National Hispanic University

- i. Welcome
- ii. Please sign in
- iii. Turn your reports in
- iv. Thank you.

V. COMMITTEE REPORTS

A. LEGISLATION & EDUCATION: Kimberly Hughes, CSU, Fresno

- i. Kim: Submitted Report.
 - ✓ Senate continues to craft its version of the education budget reconciliation bill.
 - ✓ A vote is not expected until after the holidays, maybe early part of 2010.
- ii. Both Measures: Labor, Health and Human Services, and Education Appropriations bill and the budget reconciliation bill have passed in the House, but are still under consideration in the Senate.
 - ✓ There was a \$20 million increase for TRiO.
- iii. Government Relations team at COE:
 - ✓ They continue to encourage Congress to increase its investment in TRiO along with increase to the Pell Grant Institute.
- iv. Kimberly: President Obama signed legislation to extend FY2009 funding for TRiO and most other federal programs through December 18, 2009.
 - ✓ Members of congress will work to finalize the FY2010 funding legislation, including the Labor-HHS-Education Appropriations bill that will fund TRiO.

B. SUMMER JAM: Diana Banuelos, Reedley College

- i. Diana: ABSENT
- ii. No Report Submitted.

C. PDS: Gillermina Martinez, CSU, Bakersfield

- i. Gillermina: Not present.
- ii. Submitted Report.
 - ✓ Norma: Received great feedback through the survey conducted. There were no complications or delays throughout the event.
- iii. Registration:
 - ✓ There was a total of 65 registered members
 - ✓ 2 no shows
 - ✓ 3 guests (Tomasa Mauricio-Past President for WESTOP, Stephen Domingues-Legislative chair WESTOP and Jose Martinez Saldana-Fairshare Chair)
 - ✓ There were 3 on-site registrants

- iv. Payment:
 - ✓ As of 11/30/09 we have 6 registration payments pending from UC Merced.
- v. Facilities:
 - ✓ Thank you Upward Bound Program from UC Merced for allowing us to host our Chapter PDS.
- vi. Workshops:
 - ✓ Received a lot of great feedback from members about the workshops, however, time could be extended for next year's PDS
- vii. Speakers
 - ✓ Would like to thank Dr. Kenneth R. Magdaleno and Kevin Vu for sharing their successful stories.
- viii. Program
 - ✓ There was a total of 5 ads purchased.
- ix. Silent Auction
 - ✓ Silent Auction went well.
 - ✓ Participation was good and the display of all programs was an outstanding idea.
 - ✓ All proceeds will be going towards our Chapter Scholarship Fund.
- x. Awards/Gifts
 - ✓ There is one plaque that is being re-made due to spelling error.

D. SLC: Rey CSU, Bakersfield

- i. Submitted Report
- ii. Hotel:
 - ✓ Four Points By Sheraton Bakersfield.
- iii. Date:
 - ✓ Friday, January 29
- iv. Agenda: Set, see emails
- v. Facilities:
 - ✓ Will be using Multi-Purpose Room.
- vi. Food:
 - ✓ Will be catered.
- vii. Registration:
 - ✓ Has been emailed out to the entire chapter, please get it in soon.
- viii. Rey: Present
- ix. Report was submitted
- x. Cesar: If we had submitted request to do workshops from last year, do we re-submit?
 - ✓ Kristen: Yes, please do so.
- xi. Santiago: What is the date?
 - ✓ **Friday** January 29-30.
- xii. Needs:
 - ✓ Moderators (Chair and people)
 - ✓ Evaluators
- xiii. Ricardo: What is the deadline Registration?
 - ✓ Rey: There isn't one set, right now.
- xiv. Santiago: Is the price for student or group?
 - ✓ Rey: Per Student.
- xv. Norma: Do you know what type of workshops you want to put on?
 - ✓ Rey: Its open, but would like a writing workshop.

- xvi. Ricardo: if you are interested in doing a workshop please contact Kristen.
- xvii. Arnold: Is this the final budget
 - ✓ Rey: Yes.
- xviii. Cesar: is the budget off by a lot from the one that was submitted to WESTOP?
 - ✓ Norma: there's a \$700 difference.
 - ✓ Ricardo: WESTOP wants it to be run by them, approved.
- xix. Cesar:
 - ✓ Cesar Velazquez Motioned to approve Rey's SLC budget pending President and Treasurer Approval.
 - ✓ Seconded by Jenny Amara.
 - ✓ Passed: Unanimously.

E. TRiO Day: Ben Reynoso, CSU Fresno

- i. Date:
 - ✓ Monday, April 5th, 2010. Not Monday, February 8th, 2010 as scheduled.
 - ✓ Date chosen, due to most high schools being off.
- ii. Fresno State University Upward Bound Alumni Club to designate some ASI funds towards helping it put together and get credit for doing so
- iii. Students clubs have volunteered (Fraternities and Sororities)
- iv. Theme: "Education is My Priority!"
- v. Price: have been set for \$25 per student that attends
- vi. Has secured location, the student union for registration, initial part and presentation and the Free Speech Area
- vii. Deadline: Must pay by January 21st, 2010
- viii. Trying to set up tours with Outreach and Recruitment
- ix. COS: will send about 30-40 students
- x. NHU: Upward Bound and Talent Search are looking to send 50 students each.

F. SCHOLARSHIPS: Susana Lucero-Cruz, CSU, Fresno

- i. Susana: Report was not submitted
- ii. Deadline
 - ✓ Deadline to submit applications are due December 4th.
 - ✓ Received a total of 23 applications as of 12/3/09.
 - ✓ Expect to receive more (stamped today)
 - ✓ Cal Poly called to notify her that they have postmarked some applications that should arrive next week.
- iii. Review Applications
 - ✓ The committee will be getting together the week of December 14-18 at Fresno State to review the applications and select recipients.
- iv. Action items
 - ✓ If you had applications with you at the meeting please turn them in.
 - ✓ There will be no exceptions made for late applications.

G. COMMUNICATIONS: Ben Reynoso, CSU, Fresno

- i. Ben: Report not submitted.

H. HISTORIAN: Dennis Adkins, Fresno City College

- i. Dennis: Report not submitted.

I. BYLAWS: Kristen Coreia, College of the Sequoias

i. Kristen: Submitted Report

ii. Action Items

- ✓ There are discrepancies between chapter bylaws and current practices including executive officers titles and length of term.
- ✓ RECCOMENDATION to change existing bylaws in accordance with Article VI, Section 1 of the Cen Cal Chapter bylaws which states:
 - a. *These bylaws may be amended by the affirmative vote of two-thirds (2/3) of the CHAPTER present and voting at any regular or special meeting with 15 working days notice. A copy of any alteration to this document must be filed with the Chapter Board.*
- ✓ Article III, Section 3.5:
 - a. Each chapter shall have a Chapter President, who will chair chapter meetings, will act as spokesperson for the chapter, and will be the chapter representative on the Board of Directors. The Chapters may have other officers as deemed appropriate by their membership. Their duties and responsibilities shall be developed by each chapter within the provisions of the WESTOP Bylaws. All chapter officers shall be elected by the membership of the respective chapter.
- ✓ Other Recommendations to discuss:
 - a. Article IV, Section 1 regarding Vice-President title and term length.
 - b. Article IV, Section 1 regarding Treasurer length of term
 - c. Article IV, Section 1 regarding Parliamentary position
 - d. Article V, Section 2 regarding Welcome Host, Educational Issues and Policies Chair, Chapter Newsletter chair, and lack of an Historian Chair.

iii. Cesar: Suggested we put together a committee to submit a set of recommendations to present at the next meeting.

- ✓ The by-laws state we need 15 days to review any changes suggested before we can vote on any changes.

J. FUNDRAISING: Santiago Uvina, Modesto Junior College

i. Santiago: Report Submitted

ii. Funds Raised at our last chapter meeting on October 9, 2009 at the University of California, Center, the following was collected:

- ✓ **Marble Game: \$27**
- ✓ **Pins: \$24**
- ✓ **Raffle Items: \$65**
- ✓ **Total: \$116**

iii. Running total for the Marble game is \$27.

- ✓ The winner gets ½ that amount = \$13.50

K. There was a MOTION by Arnold Melgar to APPROVE the Officer and Committee Reports

L. The MOTION was SECONDED by Jenny Amaro

M. The MOTION was APPROVED UNANIMOUSLY

VI. OLD BUSINESS:

A. Priority 1 Training:

- i. Ricardo: Priority 1 Training, Dave Ferguson did a good job
- ii. Arnold: NHU showed interest in hosting but didn't receive enough interest from the membership, but is open to host it?
- iii. Ricardo: Contact Dave Ferguson to see if he can do one up in the Bay Area.

B. Awards:

- i. Ricardo: Please nominate your colleagues.

C. COE fairshare:

- i. Rey: contacted Jose Saldana and has notified him that we are working on it.

VII. NEW BUSINESS

A. Nominations:

- i. Would like to open up nomination, however, due to changes coming up for the bylaws we will post-pone until further notice.
- ii. There will be President-Elect trainings offered, so don't be afraid to nominate colleagues or yourself.

VIII. ANNOUNCEMENTS

A. Norma: Cesar: Just received a statement from Cesar. Our current balance is \$19,720.35.

- i. Had left over lanyards, portfolio and usb sticks that they were selling them and wasn't sure what to do with them.
- ii. Arnold: can we use them as raffle prizes at SLC?
✓ Norma: We can.
- iii. Jenny: Why don't we save them for next year's PDS?
- iv. Ricardo: Santiago, Rey will be shipping them to you.

B. Next Chapter Meetings

- i. February 5th, 2010 at UC Merced.
- ii. Lunch will be provided.

IX. ADJOURNMENT

A. There was a MOTION by Arnold Melgar to ADJOURN the Meeting

B. The MOTION was SECONDED by Cesar Velazquez

C. The MOTION was APPROVED UNANIMOUSLY

D. Meeting ADJOURNED at 12:45pm